

**NUECES COUNTY EMERGENCY SERVICES DISTRICT NUMBER FOUR  
5781 FM 666, ROBSTOWN, TEXAS 78380  
AGENDA NOTICE SPECIAL BOARD MEETING TO BE HELD AT  
FIRE STATION NUMBER ONE  
5781 FM 666, ROBSTOWN, TX 78380**

**MINUTES FOR August 29, 2024**

The Fire Commissioners of the Nueces County Emergency Services District Number Four held a special meeting on **August 29, 2024 Thursday at 8:00 AM**, in the conference room, 5781 FM 666, Fire Station No. 1, Robstown, Texas:

*Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Ernest R. Garza at 361-241-2452 at least 48 hours in advance so that appropriate arrangements can be made.*

*PUBLIC NOTICE is given that the Commission may go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Commission elects to go into executive session regarding any agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer. The Commission may also address items in no particular order.*

The minutes are as follows:

**AGENDA**

1. **CALL TO ORDER & DETERMINATION OF A QUORUM.**

Chairperson will call the meeting of the Nueces County Emergency Services District Number Four to order and let the record show that a quorum of the Board Members is present; that the meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Commissioners present –Barbara Jones, Geoff Atwood and Paul Swetish. Absent – Otis Grupe, Donald Hermann - Quorum established. Meeting opened at 8:00 a.m.

Others present – Ernest R, Garza, CPA, Michael Clack – NCESD#4 Fire Chief and NCESD#4 EMS Director Stephanie Simmons.

2. **DISCUSSION AND/OR ACTION:** Public Hearing – Notice of Public Hearing on Tax Increase.

Public hearing opened at 8:00 a.m.

Mr. Garza explained the proposed tax rate was held several weeks ago and the proposed tax rate of .091725 per 100 was put in the paper as required. This was a minor increase and was used to prepare the budget for 2024-2025. Total valuation of \$984,675,460 was given to the District.

Mr. Garza went over the various line items on the budget, salary increases will be decided by management and capital outlay was set for Fire at \$233,000 and EMS capital outlay was set at 125,000. Sales tax revenue was budgeted at \$300,000, the District did get a one time large payment in May 2024 of \$753,000. After 15 minutes and no other discussion.

Public hearing closed at 8:15 a.m.

3. DISCUSSION AND/OR ACTION: Adoption of 2024-2025 fiscal year budget.

A review of the budget with revenue of \$1,603,059 and expenditures of \$1,602,780 with a net of \$891 was provided. A motion to adopt the 2024-2025 fiscal year budget was made by Commissioner Swetish, Commissioner Atwood seconded the motion, Motion passed 3-0.

4. DISCUSSION AND/OR ACTION: Adoption of Tax Rate for the 2024-2025 fiscal year.

Mr. Garza read out the order levying a tax rate for the Nueces County Emergency Services District No. 4 and stated the Maintenance and operations rate of .091725 was stated with 0 to Interest and Sinking fund. Public – Mr. Doug Wilson asked if the District had considered the \$65,000 exemption for elderly and disabled? Mr. Garza said we could find that information out for the next fiscal year budget to change today after we have gone thru budgets and proposed tax rate would affect this years budget and we would need to see the effect to the proposed budget. Discussion on the results, administration will follow up and see the effect for next year as a possibility and the results of those exemptions. A motion to approve the adoption of the tax rate for the 2025-2025 rate at .091725 and look into the exemptions for next year was made by Commissioner Swetish, motion was seconded by Commissioner Atwood, motion passed 2-1 with Commissioner Jones voting no.

Commissioner Jones asked her vote on the 2024-2025 be changed to no.

5. DISCUSSION AND/OR ACTION: Real Estate Status.

Mr. Garza explained the contract had been updated and he had gone back and forth with the seller's attorney. Mr. Garza provided a blank copy of the contract that the attorney was reviewing. Mr. Garza explained that we need the seller to sign so that we can escrow the contract. Mr. Atwood signed the contract and Mr. Garza was sending this contract after the meeting.

6. DISCUSSION AND/OR ACTION: Training.

No training.

7. DISCUSSION AND/OR ACTION: Public comment.

Mr. Doug Wilson asked why there was no handicap parking. Staff will look into resolving that issue by next meeting.

8. DISCUSSION AND/OR ACTION: Adjournment.

A motion to adjourn was made by Commissioner Swetish, motion was seconded by Commissioner Jones. Motion passed 3-0. Meeting ended at 8:28 a.m.

Commissioner

Signature

Date