

**NUECES COUNTY EMERGENCY SERVICES DISTRICT NUMBER FOUR  
5781 FM 666, ROBSTOWN, TEXAS 78380  
AGENDA NOTICE REGULAR BOARD MEETING TO BE HELD AT  
FIRE STATION NUMBER ONE  
5781 FM 666, ROBSTOWN, TX 78380**

**MINUTES FOR SEPTEMBER 11, 2024**

The Fire Commissioners of the Nueces County Emergency Services District Number Four held a regular meeting on **September 11, 2024 Wednesday at 8:00 AM**, in the conference room, 5781 FM 666, Fire Station No. 1, Robstown, Texas:

*Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Ernest R. Garza at 361-241-2452 at least 48 hours in advance so that appropriate arrangements can be made.*

*PUBLIC NOTICE is given that the Commission may go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Commission elects to go into executive session regarding any agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer. The Commission may also address items in no particular order.*

The minutes are as follows:

**AGENDA**

1. **CALL TO ORDER & DETERMINATION OF A QUORUM.**

Chairperson will call the meeting of the Nueces County Emergency Services District Number Four to order and let the record show that a quorum of the Board Members is present; that the meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Commissioners present –Otis Grupe, Donald Hermann, Geoff Atwood and Barbara Jones. Absent - Paul Swetish - Quorum established. Meeting opened at 8:00 a.m.

Others present – Ernest R, Garza, CPA, Michael Clack – NCESD#4 Fire Chief and NCESD#4 EMS Director Stephanie Simmons.

2. **DISCUSSION AND/OR ACTION:** A). To approve the August 14, 2024 regular board meeting minutes.

The commissioners reviewed the August 14, 2024 regular board meeting minutes, after the review, a motion to approve the August 14, 2024 regular board meeting minutes was made by Commissioner Jones, motion was seconded by Commissioner Grupe, motion passed 4-0.

DISCUSSION AND/OR ACTION: B). To approve the August 29, 2024 regular board meeting minutes.

The commissioners reviewed the August 29, 2024 regular board meeting minutes, after the review, a motion to approve the August 29, 2024 regular board meeting minutes was made by Commissioner Grupe, motion was seconded by Commissioner Hermann, motion passed 4-0.

2. DISCUSSION AND/OR ACTION: C). Distributions and/or prepaids August 14, 2024 to September 11, 2024.

Accountant Garza stated the fire expenditures were \$22,379.75 and the EMS expenditures were \$37,940.69 for the August 14, 2024 to September 11, 2024 period. Discussion of website cost was made by Commissioner Jones as to why this expenditure was made when the volunteer took care of this before?? President Atwood explained the website did not belong to the District and we had to set up our own website and be owners of that website. This is a set up cost for the District and management will work the website. A question from Commissioner Hermann on the cost of the Houser expenditure. Chief Clack explained that the cost was for the existing property at the Banquete Fire station. Also discussed was the equipment purchased at John Deere. After a review of the expenditures, a motion to approve the Fire and EMS expenditures was made by Commissioner Hermann, Motion was seconded by Commissioner Grupe, motioned passed 4-0.

2. DISCUSSION AND/OR ACTION: D). To approve the August 31, 2024 Financial Statements.

Accountant Garza stated that our cash position at August 31, 2024 was \$3,243,894 compared to \$1,872,094 for the prior year, this was \$1,371,800 higher in 2024 than 2023. Revenue for the 11 months period of August 31, 2024 were \$2,450,667 and expenditures were \$910,096 for a net revenue over expenditures of \$1,540,570. A motion to approve the August 31, 2024 financial statement was made by Commissioner Grupe, motion was seconded by Commissioner Jones, motion passed 4-0.

3. DISCUSSION AND/OR ACTION: Fire Chiefs Report. A). Public relations B). Training C). Station/equipment status D). Fire Calls.

#### Station Update

1. Put a load of crushed concrete down at Station 2 for the Rescue truck driveway.
2. Put up the new tank at station 1.
3. Wired in a new plug for the medic unit at station 1.

#### Truck update

1. Brush 43 was taken out of service yesterday for a pump replacement, while it is out of service we will be adding a charger and auto eject and rewiring the cab to match the other two brush trucks including replacing seat and redoing the batteries.

#### Membership

1. Nothing to report other than still getting a consistent participation in training. Responses have been covered with little to no mutual aid.

#### EMS

1. All medic units were pm's and are available for service.
2. Crews have been doing standbys for football games.
3. August we ran 54 calls and have ran 17 calls as of September 9.

#### New Business

1. The drawings were done for station 2, I will work on getting three bids, but as of now we recommend just adding another load of crushed concrete and not pour concrete.

#### Old Business

1. The ice machine is scheduled to be delivered on September 18.
4. DISCUSSION AND/OR ACTION: Exemptions for Over 65 and Disabled.

Accountant Garza explained that he has reached out to the Appraisal District and the Tax assessor collectors office regarding the necessary actions to see the effect of the exemptions would have on the District's budget revenue. This is a work in progress and information and process is being studied for future consideration.

5. Executive Session: a. 771.072 Real Estate

None

6. DISCUSSION AND/OR ACTION: Real Estate – Banquete, Texas.

Mr. Garza explained that a response that the seller's attorney is working with the seller regarding the contract submitted to them. Staff and the commissioners discussed other properties for consideration. Mr. Garza provided the email received and the existing Banquete property land issues being worked on by Attorney Houser.

7. DISCUSSION AND/OR ACTION: Public Comment.

No comment.

8. DISCUSSION AND/OR ACTION: Training.

EMS Chief Stephanie Simmons explained the Incident Command System (ICS) which is used nationwide to manage incidents regardless of size or type. Chief Simmons explained there are several ICS courses and went over the benefits and actions necessary.

9. DISCUSSION AND/OR ACTION: Adjournment.

A motion to adjourn was made by Commissioner Grupe, motion was seconded by Commissioner Hermann. Motion passed 4-0. Meeting ended at 8:45 a.m.

Commissioner

Signature

Date