

**NUECES COUNTY EMERGENCY SERVICES DISTRICT NUMBER FOUR  
5781 FM 666, ROBSTOWN, TEXAS 78380  
AGENDA NOTICE SPECIAL BOARD MEETING TO BE HELD AT  
FIRE STATION NUMBER ONE  
5781 FM 666, ROBSTOWN, TX 78380**

**MINUTES FOR January 12, 2024**

The Fire Commissioners of the Nueces County Emergency Services District Number Four held a special meeting on **January 12, 2024 Friday at 8:00 AM**, in the conference room, 5781 FM 666, Fire Station No. 1, Robstown, Texas:

*Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Ernest R. Garza at 361-241-2452 at least 48 hours in advance so that appropriate arrangements can be made.*

*PUBLIC NOTICE is given that the Commission may go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Commission elects to go into executive session regarding any agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer. The Commission may also address items in no particular order.*

The minutes are as follows:

**AGENDA**

1. **CALL TO ORDER & DETERMINATION OF A QUORUM.**

Chairperson will call the meeting of the Nueces County Emergency Services District Number Four to order and let the record show that a quorum of the Board Members is present; that the meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Commissioners present –Otis Grupe, Jesse Guerra, Donald Herrman and Paul Swetish. Absent – None - Quorum established. Meeting opened at 8:00 a.m.

Others present – Ernest R, Garza, CPA, Lloyd Bluntzer – Fire Chief, EMS Director Diana Bluntzer, Hal George – District’s attorney, Nueces County Commissioner Robert Hernandez, Nueces County Judge Connie Scott, Geoff Atwood, Assist Chief Oscar Zepeda.

Commissioner Herrmann welcomed the audience.

Commissioner Swetish motioned to go into executive session item 8 and read the following 551.071, 551.072 and 551.074.

8. DISCUSSION AND/OR ACTION: Executive Session pursuant to Texas Disciplinary Rules of Professional Conduct Rule 1.05 to consult with attorney and Sections 551.071, 551.072 and 551.074, Government Code for consultation with attorney, deliberation regarding real property because deliberation in open meeting would have a detrimental effect on the position of the District in negotiations with a third person and to deliberate personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee regarding the following:
- A. Fire Chief;
  - B. B. EMS Director;
  - C. Land Acquisition-Banquete

Motion was seconded by Commissioner Guerra. Motion passed 4-0. Time 8:02 a.m.

9. DISCUSSION AND/OR ACTION: Action on Personnel/Land Acquisition.
- A. Fire Chief;
  - B. EMS Director;
  - C. Land Acquisition-Banquete
- A. Fire Chief - Commissioner Swetish motioned to terminate Fire Chief Lloyd Bluntzer, motion was seconded by Commissioner Grupe. Motion passes 4-0.
- B. EMS Director – Commissioner Swetish motioned to terminate EMS Director Diana Bluntzer, motion was seconded by Commissioner Guerra, motion passes 4-0.
- C. Land Acquisition- Banquete – some discussion on location and utilities – item Commissioner Herrmann asked to table this item for later.

2. DISCUSSION AND/OR ACTION: Welcome new Commissioner.

Item tabled.

3. DISCUSSION AND/OR ACTION: Attendance records of Commissioners.

Tabled

4. DISCUSSION AND/OR ACTION: A). To approve the November 8, 2023 regular board meeting minutes.

Accountant Garza asked for this item to be tabled – minutes not available.

4. DISCUSSION AND/OR ACTION:B) To approve disbursements and/or prepaid for November 8, 2023 to January 10, 2024.

A review of the disbursements and/or prepaids for the November 8, 2023 to January 10, 2024. Accountant Garza explained that the disbursements were EMS \$68,038.71 and the Fire department expenditures were \$16,078.03. After the review, a motion was made by Commissioner Grupe to approve the disbursements and/or prepaid for November 8, 2023 to January 10, 2024 was made. Motion was seconded by Commissioner Swetish. Motion passed 4-0.

- C). To approve the financial statements for the period ending November 30, 2023.

Accountant Garza read the financials as follows: Cash position at November 30, 2023 was \$1,812k compared to Cash at November 30, 2022 with cash at \$1,213k, an increase of \$598k.

Revenue at November 30, 2023 was \$312,553, this is the start of the fiscal year and the revenue is just starting to come in. Expenditures were at \$203,480 for a net expenditures over revenue of \$109,074.

2023 Expenditures were Fire \$45,758 and EMS reported \$157,722 for a total of \$203,480 for a net revenue over expenditures of \$109,074.

A motion to approve the financial statements for the period ending November 30, 2023 was made by Commissioner Swetish, motion was seconded by Commissioner Grupe. Motion passed 4-0

4. D). To approve the financial statements for the period ending December 31, 2023.

Accountant Garza read the financials as follows: Cash position at December 31, 2023 was \$1,840k compared to Cash at December 31, 2022 with cash at \$1,292k, an increase of \$548k.

Revenue at December 31, 2022 was \$406,675, this is the start of the fiscal year and the revenue is just starting to come in. Expenditures were at \$287,260 for a net revenue over expenditures of \$119,415.

2023 Expenditures were Fire \$53,169 and EMS reported \$234,091 for a total of \$287,260 for a net revenue over expenditures of \$119,415.

A motion to approve the financial statements for the period ending December 31, 2023 was made by Commissioner Grupe, motion was seconded by Commissioner Guerra. Motion passed 4-0.

5. DISCUSSION AND/OR ACTION: Fire Chief's Report. A). Public relations B). Training. C). Station/equipment status D). Fire Calls.

**Public Relations:**

Participated in the Banquete Christmas parade.  
Attended Banquete Water board meeting, advised status of fire hydrants.  
Christmas party went well (Donald Wayne and Jesse Guerra attended)  
Provided lighting for helicopter landing at the Wyatt Ranches Christmas toy giveaway.

**Training**

Continuing with in house training.  
Richard Gonzales has signed up to take the EMR class at Annville.  
Mark passed his EMT national's test.

**Station/equipment status:**

The air governor quit working on the tanker 41.  
Week later the air governor on Brush 41 quit.  
Have schedule the changing the air governors on all the trucks every three years. AT \$20 apiece its good insurance.  
Added the anti-theft system to the 2016 ambulance, same system that came on the 2020 ambulance.  
Added more security cameras to the camera system for the main building.  
Will also be replacing the security system in the back building.  
Prepped for this coming week's freeze.

**November & December Fire Calls:**

12 fire calls  
0 mutual aid calls  
5 good intentions (canceled in route or unable to locate) control burns we got called to  
4 Assist EMS  
6 controlled burns called in  
4 MVA's no tools required  
31 total calls responded to.

6. DISCUSSION AND/OR ACTION: EMS Report. A), Public relations B). Training C.) Station/equipment status D). EMS calls, E). Employment-personnel.

**Public Relation:**

Ornaments for Wyatt Ranches Board of Directors  
Shop with a Cop / November 29<sup>th</sup> (30 kids)  
Company Christmas Party / Dec. 3<sup>rd</sup>, it was well attended  
Open house for ESD#3 (Bishop) / Dec. 9<sup>th</sup>  
Santa on a firetruck / December 10<sup>th</sup> -11<sup>th</sup>  
"Christmas Cheer" / we along with 10 local business sponsored 3 families from our district for Christmas  
Dollar General toy drive for Banquete ISD children / Dec 15<sup>th</sup>  
"Banquete ISD Christmas Parade" / Dec. 19<sup>th</sup>  
Wyatt Ranches – Toy giveaway and dinner / Dec. 19<sup>th</sup>  
HALO Flight / Feb. 9<sup>th</sup> American Bank /\$125 per person  
Donated 17 boxes of Blankets to Nueces County Animal Shelter

**Training:**

Nueces County Fire Chiefs / Nov 30<sup>th</sup>

SAFE-D conference (Lloyd & I will be attending) Feb 22-24 in Irving, TX

Operations:

Sales Tax Deposit Nov 10<sup>th</sup> \$25,970 / Dec 8<sup>th</sup> \$29,133 / Jan 12<sup>th</sup> ?

Stand-by for the Banquete football games / billed school \$4,400

Rural VFD Insurance Program Grant (HB3667) \$2,476.80

Dec. 12<sup>th</sup> / Nueces County Sheriffs had us staff both ambulances for a few hours

Edac radio system is schedule to shut down in April

**Station / Equipment Status:**

'16 Ambulance stolen and recovered / Dec. 31<sup>st</sup>

Lights in the living quarters have been changed to LED

The hall in the living quarters and been painted

4 new tires on '20 ambulance

Calls for 1st quarter (Jan. 7, 2024):

County billing for 4<sup>th</sup> quarter 2023 is \$43, 500

District #5 for November \$3,000

District #5 for December \$1,500

For 2023 District #5 / 74 calls / \$22,200

Total Calls 10

County calls 9

Agua Dulce 1

Prison calls for the 4<sup>th</sup> quarter 2023 was 33

**Employment:**

7. DISCUSSION AND/OR ACTION: Public comment.

Need to add several personnel to credit cards. Will be put on next agenda. Michael Clack, Oscar Zepeda, Rene Guerra will be added.

10. DISCUSSION AND/OR ACTION: Adjournment.

A motion to adjourn was made by Commissioner Grupe, motion was seconded by Commissioner Swetish. Motion passed 4-0. Meeting ended at 11:56 a.m.

Commissioner

  
Signature

Date

1.18.24

NUECES COUNT EMERGENCY SERVICES DISTRICT NUMBER FOUR  
5781 FM 666, ROBSTOWN TEXAS

CERTIFIED AGENDA  
JANUARY 12, 2024

The Board, after first convening in open meeting, went into Executive Session at 8:01 pm a.m.

The Board consulted with their attorney; deliberated regarding real property because deliberation in open meeting would have a detrimental effect on the position of the District in negotiations with a third person; and deliberated personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, regarding the following:

- A. Fire Chief;
- B. EMS Director;
- C. Land Acquisition-Banquete.

The Board took no action in closed session. See regular minutes for such action, if any.

The Board re-convened in open meeting at 11:12 a.m.

Signed this the 12<sup>th</sup> day of January, 2024.

  
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